

# FLUX FACTORY

## GALLERY RENTALS

The Flux Factory gallery is available for rental periods up to 1 month and can be rented on a daily or weekly basis. Conveniently located at street level in Long Island City, Queens, the Flux Factory gallery is near several wheelchair-accessible subway stops and other cultural organizations, including PS 1 Contemporary Art Center, Noguchi Museum, and Museum of the Moving Image.

Our exhibition space is 1550 square feet, with a garage door entranceway. It has an industrial, gritty charm, with wooden beam ceilings, concrete floor, and conveyor belt (which can be used for installations). Most of the walls have white drywall surfaces, except for one 11ft section, which is made of brick. There are adjustable track lights and fluorescent work lights. We can provide a large white counter with a metal table top that can double as a bar.

We do not have a liquor license, but you may offer drinks by donation or concession at your event. We do not rent out space for large, noisy parties or giant concerts.



Contact:  
Elizabeth Larison  
elizabeth@fluxfactory.org  
718.707.3362



## LOCATION

Flux Factory is located at 39-31 29th Street, Long Island City, Queens.

We are near the Queensboro Plaza + 39 Ave 7, N, Q trains; Queens Plaza E, M, R, trains; and 21st Street Queensbridge F train.

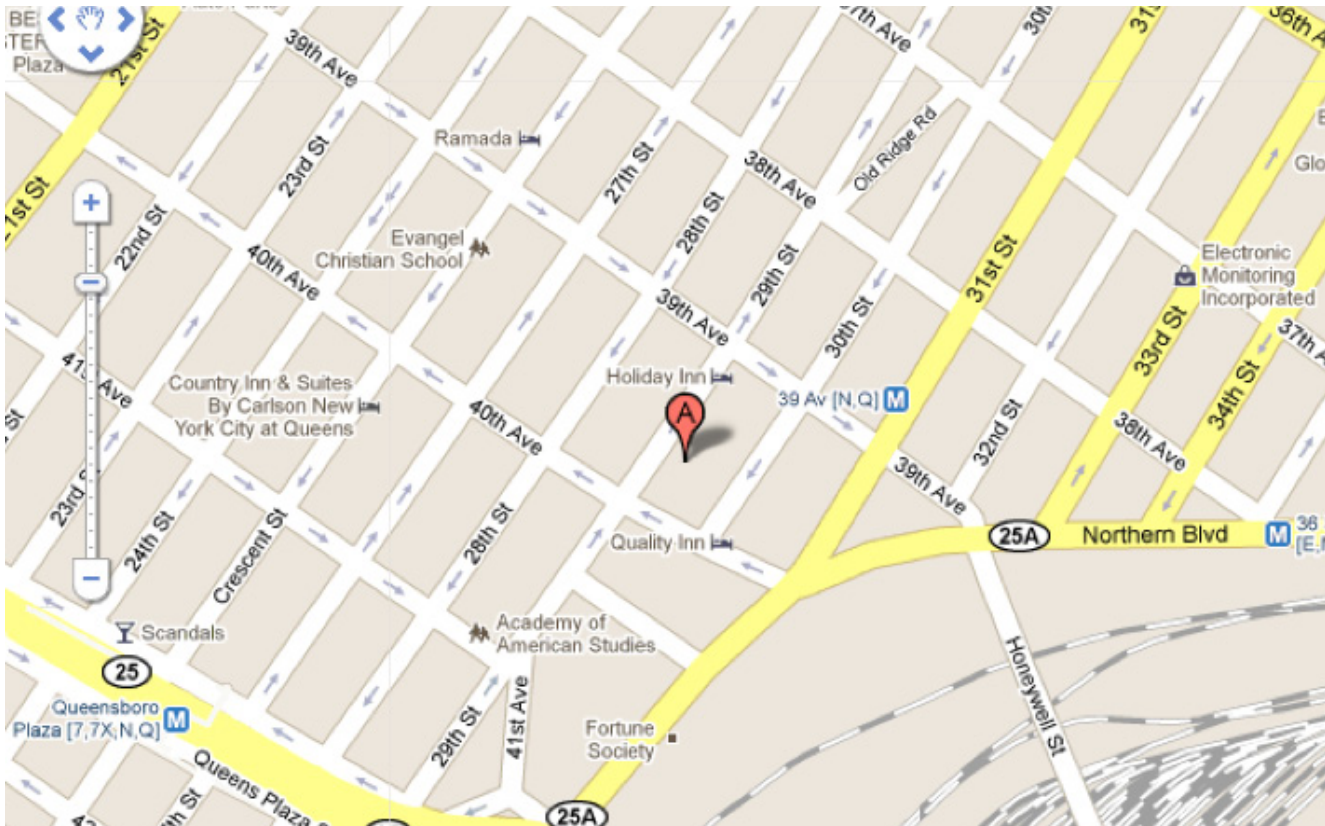
## GALLERY RENTAL RATES\*

\$500 per 1 day + \$200 refundable deposit

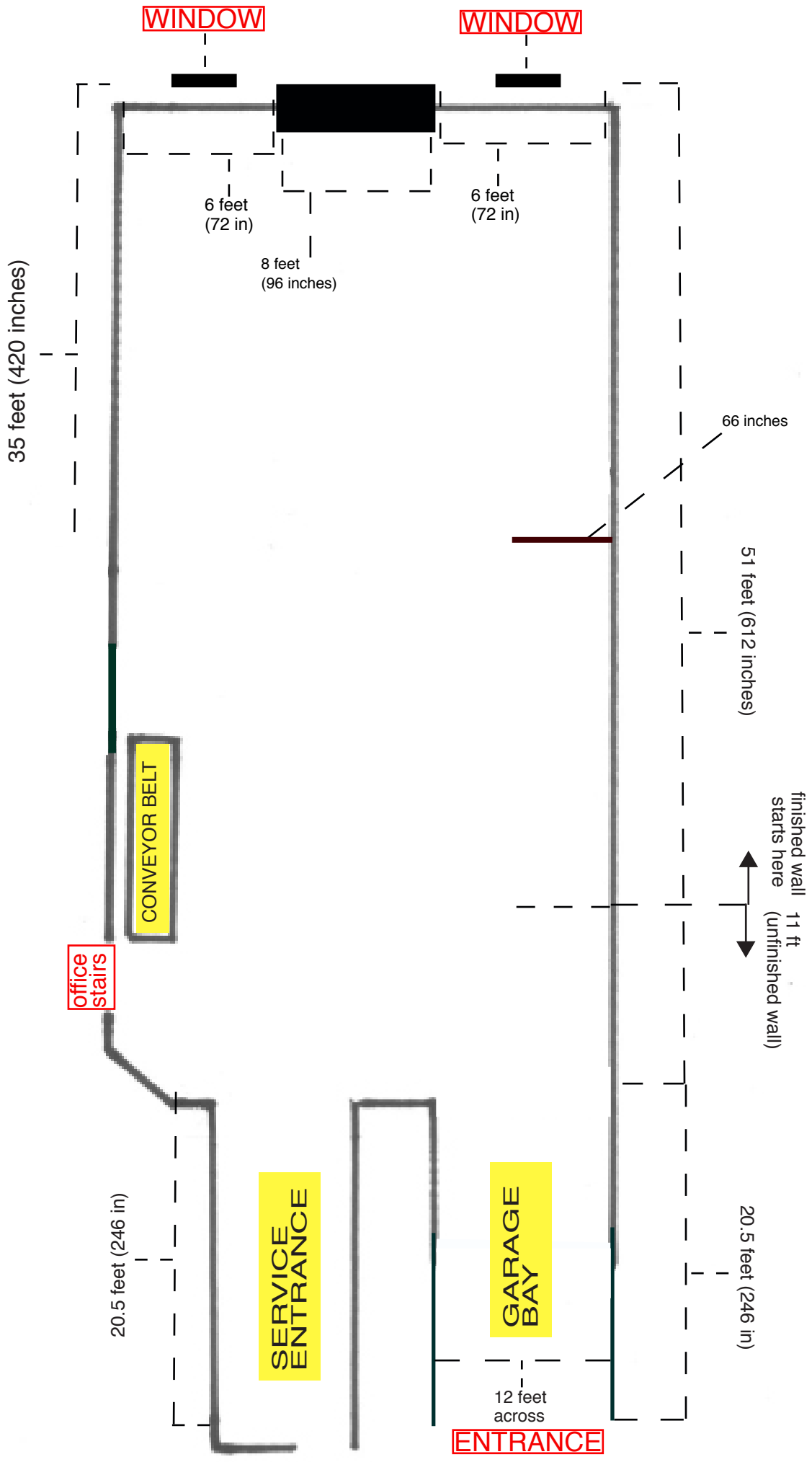
\$1,000 per 1 week + \$200 refundable deposit

\$3,500 per 1 month + \$200 refundable deposit

\*non-profit discounts are available.



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## IMAGES OF GALLERY



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**ADDITIONAL SERVICES (pending availability)**

Basic PA & 2 speakers - \$20/per days used, \$100/per week used

BenQ MP525P XGA (1024 x 768) 2500 lumens projector - \$75/per days used, \$300/per week used

18" Magnavox tv - \$5/per days used, \$20/ per week used

19" Panasonic tv - \$5/ per days used, \$20/ per week used

DVD players - \$5/day, \$20/week

Pedestals - free

Gallery sitter - \$10 hr



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## TERMS AND CONDITIONS

- Installation plan, list of objects on display (in the case of an exhibition), and description of the event or exhibition are required before obtaining a rental contract.
- You can expect a clean and ready gallery space upon your first day of rental. You must return the space to this condition on the last day of your rental. We will deduct from the deposit if the gallery is not left in good condition or if rented equipment is damaged.
- Our contractor charges \$25 per mini-dumpster of construction waste (ie: wood, installation materials, anything that cannot be considered household/office waste), which is passed on to the renter. Please account for this in your event planning budget. Renters are also expected to properly sort and package any garbage (to be placed on curb after 5 pm on Mondays & Thursdays) and recyclables (placed on curb after 5 pm only on Mondays).
- Hours for installation and events are from 10 am - midnight. We can make exceptions for extending special events until 1 am, pending proper crowd control and noise considerations. Quiet hours are weekdays after 10 pm (this means you can continue installing in the space until midnight as long as you are quiet, ie. not drilling, hammering, playing loud music, or speaking loudly).
- Renters are responsible for ensuring that there is a gallery sitter at all times during open hours of the exhibition. Gallery sitters and those running any events are responsible for ensuring proper crowd and noise control, both within the building and on the street (we don't want to receive any noise or crowd complaints from our residential neighbors). Gallery sitters and those running events must also be responsible for ensuring that the front of the building and sidewalk area is clear of litter after event, and that the doors are locked before their departure.
- We have track lighting that you can set up/adjust to fit your purposes.
- Service entrance may be used for load in and load out, but not actively for the exhibition of artwork. It cannot act as a storage area for materials, and must be left reasonably clear
- We provide mops and ladders, please bring your own tools and installation materials.
- We provide spackle and touch up paint for patching.
- Please specify if your installation requires painting or drilling directly on the walls.
- Please inquire about use of our pedestals, at no additional charge and pending availability.
- Bathroom is located within the Flux Factory, but outside of the gallery space. It is the renter's responsibility to prohibit visitors' access to the rest of the building. Bathroom is not handicap accessible.
- Flux Factory kitchen is not available for use.
- Renter is responsible for AV/tech set up.

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